



**SPECIAL CALLED MEETING
OF THE BOARD OF ALDERMEN
CITY OF TEAGUE TEXAS
105 S. 4TH AVENUE
TEAGUE, TEXAS 75860**

**6:00 PM
FRIDAY, JANUARY 19, 2024**

MINUTES

1. CALL TO ORDER AND ANNOUNCE QUORUM IS PRESENT

Mayor Huffman called the meeting to order and announced a quorum is present at 6:01 p.m.

2. Invocation

David Huffman, Mayor

3. Pledge

Aldermen/Mayor Pro-Tempore Gauntt

4. Roll Call

Mayor	David Huffman	Present
Aldermen Place I	Garlan Steed	Absent
Aldermen Place II	Jerry Ballew	Present
Aldermen Place III	Lois Mims	Present
Alderman, Place IV / Mayor Pro Tempore	Bridget Gauntt	Present
Aldermen Place V	Timothy Campbell	Present
Interim City Secretary	D. DeWayne Philpott	Present

5. Visitor/Citizen Comments

a. None

6. Consent Agenda

Mayor Huffman opened discussion for items on the consent agenda. The following actions:

- a. Approve Minutes from the December 18, 2023, Meeting of the Board of Aldermen.

Aldermen Ballew moved to approve item 6 a (approve minutes from the December 18, 2023 meeting of the board of aldermen), with Aldermen/Mayor Pro-tempore Gauntt seconding.

Passed Vote:

4 – 0

For: Aldermen Ballew, Aldermen Mims, Aldermen/Mayor Pro-Tempore Gauntt, Aldermen Campbell

Against: (None)

- b. Approve Minutes from the October 23, 2023, Special Called Meeting of the Board of Aldermen.
- c. Approve the Accounts Payable and Payroll Check Registers for the month of October 2023.

Aldermen Campbell moved to approve items 6 b-d on the consent agenda, Aldermen/Mayor Pro-Tempore Gauntt seconded the motion.

Passed Vote:

4 – 0

For: Aldermen Ballew, Aldermen Mims, Aldermen/Mayor Pro-Tempore Gauntt, Aldermen Campbell

Against: (None)

7. Old Business

- a. Discussion and Possible Action on approving replacing/upgrading the fire suppression system at the Community Center, Work Force, and Senior Center building.

Mayor Huffman opened this matter for discussion with Jacob Cowling, Public Works Direction, presenting the information.

Aldermen Campbell made a motion to present a budget amendment at the next council meeting for the fire suppression system, Aldermen/Mayor Pro-Tempore Gauntt Seconded the motion.

Passed Vote:

4–0

For: Aldermen Ballew, Aldermen Mims, Aldermen/Mayor Pro-Tempore Gauntt, Aldermen Campbell
Against: (None)

8. New Business

- j. Discussion and possible action regarding the billing for city services to the Teague Housing Authority.

Mayor Huffman opened this matter for discussion first due to representatives appearing from out of town for this topic. After a lengthy discussion, the following action occurred:

Aldermen Ballew made a motion to bring the housing authority account current as of December 31, 2023, Aldermen/Mayor Pro-Tempore Gauntt seconded the motion.

Passed Vote:

4 - 0

For: Aldermen Ballew, Aldermen Mims, Aldermen/Mayor Pro-Tempore Gauntt, Aldermen Campbell
Against: (None)

Aldermen Campbell made a second motion to Limit any letters being sent from the mayor without board approval, Aldermen Ballew seconded the motion.

Passed Vote:

4 - 0

For: Aldermen Ballew, Aldermen Mims, Aldermen/Mayor Pro-Tempore Gauntt, Aldermen Campbell
Against: (None)

- a. Discussion and possible action to approve the execution of the Audit Engagement Letter from Donald L. Allman, CPA, PC..

Mayor Huffman opened this matter for discussion. After a brief discussion, the following action occurred:

Aldermen Campbell moved to approve the letter of engagement and for the City Secretary to sign, Aldermen Ballew seconded the motion.

Passed Vote:

4 - 0

For: Aldermen Ballew, Aldermen Mims, Aldermen/Mayor Pro-Tempore Gauntt, Aldermen Campbell
Against: (None)

- b. Discussion and possible action on approving ordinance number: 2024-01-19 City Administrator/Secretary of the Code of Ordinances of the City by separating the positions; providing a savings clause, providing a severability clause, and providing an effective date.

Mayor Huffman opened the matter for discussion. After some discussion, the following action occurred:

Aldermen Campbell moved to approve the ordinance, Aldermen/Mayor Pro-tempore Gauntt seconded the motion.

Passed Vote:

4 - 0

For: Aldermen Ballew, Aldermen Mims, Aldermen/Mayor Pro-Tempore Gauntt, Aldermen Campbell
Against: (None)

- c. Discussion and possible action to determine if the city secretary and city administrator positions will be full-time or part-time and to establish a salary for these respective positions.

Mayor Huffman opened the matter for discussion. After discussion, the following 2-part action occurred:

Aldermen Campbell made a motion to make both positions full time, Aldermen/Mayor Pro-Tempore Gauntt seconded the motion.

Passed Vote:

4 - 0

For: Aldermen Ballew, Aldermen Mims, Aldermen/Mayor Pro-Tempore Gauntt, Aldermen Campbell
Against: (None)

Aldermen Ballew made a motion to set the City Secretary Salary between \$50, 000 and \$75, 000, with benefits included and set the City Administrator Salary between \$40, 000 and \$65,000 with benefits included, Aldermen/Mayor Pro-Tempore Gauntt Seconded the motion.

Passed Vote:

4 - 0

For: Aldermen Ballew, Aldermen Mims, Aldermen/Mayor Pro-Tempore Gauntt, Aldermen Campbell
Against: (None)

- d. Discussion and possible action on approving resolution number: 2024-01-19, A resolution calling for a general election to be held May 04, 2024, for the purpose of electing a mayor and two Aldermen (Place Numbers I and III), making provisions for the conduct of the election, providing other matters relating to the election, and providing an effective date.

Mayor Huffman opened the matter for discussion. After a short discussion the following action was had:

Aldermen Campbell made a motion to accept the resolution, Aldermen/Mayor Pro-Tempore Gauntt seconded the motion.

Passed Vote:

4 - 0

For: Aldermen Ballew, Aldermen Mims, Aldermen/Mayor Pro-Tempore Gauntt, Aldermen Campbell
Against: (None)

- e. Discussion and possible action on appointing a municipal court judge.

Mayor Huffman opened the matter for discussion. A brief discussion ensued and the following action was had:

Aldermen Campbell made a motion to table this item for the February meeting, Aldermen Ballew seconded the motion.

Passed Vote:

4 - 0

For: Aldermen Ballew, Aldermen Mims, Aldermen/Mayor Pro-Tempore Gauntt, Aldermen Campbell
Against: (None)

- f. Discussion regarding the possibility of having two regular meetings each month.

Mayor Huffman opened this matter for discussion. A brief discussion ensued.

This is a non-actionable item, therefore no action was taken.

- g. Discussion regarding conducting annual evaluations for department heads

Mayor Huffman opened this matter for discussion. A brief discussion ensued.

This is a non-actionable item, therefore no action was taken.

- h. Discussion regarding comprehensive review and recommendations for code of ordinances.

Mayor Huffman opened this matter for discussion. A brief discussion ensued.

This is a non-actionable item, therefore no action was taken.

- i. Discussion regarding setting a bond proposal for election.

Mayor Huffman opened this matter for discussion. A brief discussion ensued.

This is a non-actionable item, therefore no action was taken.

9. Executive Session

The council retired into executive session at 7:30 pm for the following matters:

- a. § 551.072: Deliberation regarding the purchase, exchange, lease, or value of real property: Scout House

10. Reconvene into Open Session

The council reconvened into open session at 8:10 pm. Mayor Huffman asked the council for any action on the discussed items, they are as follows:

- 9 a.** § 551.072: Deliberation regarding the purchase, exchange, lease, or value of real property: Scout House

Aldermen Ballew made a motion that they take no action on agenda item 9a, Aldermen Mims seconded the motion.

Passed Vote:

4–0

For: Aldermen Ballew, Aldermen Mims, Aldermen/Mayor Pro-Tempore Gauntt, Aldermen Campbell

Against: (None)

11. PRESENTATION AND DISCUSSION OF DEPARTMENT REPORTS:

Mayor Huffman called on each department regarding their reports and offered council members an opportunity to ask any questions related to those reports.

12. Adjourn

The meeting adjourned at 8:16 pm by Mayor Huffman.

Voted and Approved by the Board of Aldermen at the February 20, 2024, Special Called Meeting.

Attested to by:



Mayor/Mayor Pro-Tempore





Interim City Secretary